

**CHIPPEWA TOWNSHIP  
BOARD MEETING  
January 12, 2022  
CHIPPEWA TOWNSHIP COMMUNITY BUILDING  
6:30 P.M.**

The Chippewa Township REGULAR Board meeting was called to order by the Chippewa Township Supervisor, Bryan Roels at 6:30 P.M.

The Pledge of Allegiance was recited.

**ROLL CALL:** Present: Bryan Roels, Kristin Lytle, Annette Walters & Debbie Zielinski  
Absent: Julie Austin

***Let the record show a quorum of the Chippewa Township Board was present.***

**Tri-County Metro Act:** Attorney, Mark Nettleton emailed a copy of the needed 2022-11-01 resolution. Each board member received an electronic copy of said resolution and right of way bond; prior to the meeting for them to review. A complete copy of the resolution will be attached to the approved minutes.

**RESOLUTION K.Lytle/D.Zielinski to approve Resolution 2022-11-01 ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED**

**RESOLUTION K.Lytle/D.Zielinski to approve Metro Act Bilateral Permit from Tri-County Homeworks. ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED**

**10660 Lake Street:** Supervisor, Bryan Roels explained a Sewer situation that is happening at 10660 Lake Street. The Chippewa Township Attorney is advising us on this issue and it will be discussed further once we receive advice from The Township Attorney.

**MOTION D.Zielinski/A.Walters to approve the minutes of the December 3, 2021 Regular Township Board Meeting and place on file. MOTION CARRIED**

**MOTION K.Lytle/A.Walters to approve the Treasurer Report and place on file. MOTION CARRIED**

**PUBLIC COMMENT:**

Mike Gibson asked that each Board member contact someone at the State level regarding school threats. He believes that Michigan needs to establish guidelines for a school threats and a way to rank such threats.

**LIBRARY REPORT:**

Library Board Member, Linda Myers was absent. K.Lytle read the library report which stated 80+ children attended the Santa day in Barryton. The Library of Michigan Annual Report has been submitted. The library received a \$100 donation.

**MOTION K.Lytle/D.Zielinski** *place library report on file.* **MOTION CARRIED**

**ASSESSING REPORT:**

Andrea reported that the maps have been completed. She worked in Chippewa Township on Saturday doing building permit inspections.

MTT Updates: The Court date for the Norkus MTT case has been finalized and sent to the appropriate people. Processed 12 deeds. Processed 3 PTA. Processed, 1 PREs, 0 Denials, 0 Rescinds. 5 address changes. **MOTION K.Lytle/A.Walters** *to place assessor's report on file.* **MOTION CARRIED**

**COUNTY COMMISSIONER REPORT:**

County Commissioner, Jerrilynn Strong is not in attendance but she did stop at the office and gave K.Lytle a couple of updates. Bill Routley was voted as the County Commissioner Chair and Jerrilynn Strong was votes as the Vice-Chair. They had 5 people apply for the EMS Director position. They should be making a final decision later this week. **MOTION K.Lytle/D.Zielinski** *to place the County Commissioner report on file.* **MOTION CARRIED**

**2022 POVERTY GUIDELINES:**

**RESOLUTION K.Lytle/D.Zielinski** to adopt the 2022 Federal Poverty Exemption Guidelines and Asset Test. **ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays**  
**RESOLUTION CARRIED**

**CHIPPEWA HILLS SUMMER TAX COLLECTION:**

**RESOLUTION K.Lytle/D.Zielinski** *to approve the Chippewa Hills 2022 Summer Tax Collection Contract which allows Chippewa Township to retain \$3.00 per parcel plus late fees.* **ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays** **RESOLUTION CARRIED**

**2022 PETITION B.O.R. IN WRITING:**

**RESOLUTION K.Lytle/D.Zielinski** *to Allow Property Owners to protest to Board of Review in writing.* **ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays** **RESOLUTION CARRIED**

**C.L. WEED CONTROL:**

None

**C.L. SEWER DISTRICT:**

Sewer Truck Update – B.Roels explained that although the Sewer truck was ordered in April 2021, Kraphol Ford didn't actually order the truck. The estimated arrival date for the truck is now the Summer of 2022.

Tractor Update – B.Roels was happy to report that the tractor and backhoe are in. The John Deere dealership is putting everything together and will deliver sometime in the next couple of weeks.

**BUDGET AMENDMENT:**

**RESOLUTION K.Lytle/A.Walters** to amend the General Fund budget by moving \$ 3000 from Contingent and add the \$3000 to the Legal Line Item, under expenditures.

**ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED**

**RESOLUTION K.Lytle/A.Walters** to amend the Sewer M & O budget by the following:

On the Expense side: \$7000 from Contingent Line Item and \$6000 from Equip. & Capitol Line Item. Then add this \$13,000 as follows; Truck/Fuel (\$3000), Mileage (\$500), Repairs & Maintenance (\$4000), Insurance (\$1500) and Legal (\$4000).

**ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED**

**APPROVAL OF THE BILLS:**

Bills were electronically or personally provided to all Board members prior to the meeting; for review, along with an approval signature voucher. **RESOLUTION**

**K.Lytle/A.Walters** to pay General Fund bills, check numbers 13338 - 13363 plus EFT's in the amount of \$ 16,138.64. The Sewer District check numbers 10823 - 10847 plus EFT's in the amount of \$ 19,124.56. CLWD check numbers 664 - 667 in the amount of \$862.00. **ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED**

**CORRESPONDENCE:**

K.Lytle read the Sheriff's report. K.Lytle also read Sheriff Brian Millers request for funds to support the purchase of a Marine Boat. **MOTION K.Lytle/D.Zielinski** to place correspondence on file. **MOTION CARRIED**

Discussion was held on the request for funds to support the purchase of a Marine Boat for the Sheriff's Department. We feel that the County Commissioners should be asked to purchase the boat with ARPA funds or additional grants. **RESOLUTION K.Lytle/A.Walters** to allow B.Roels to respond to said request as Chippewa Township is not interested in donating any funds towards this project. **ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED**

**PUBLIC COMMENT:**

K.Lytle asked that Board members be respectful. If a Board member is off from work for vacation, medical leave, family emergency, etc., do not message, call, or email them regarding Township issues. There are two other Board members that can assist you. B.Roels and A.Walters agreed.

**BEING no further business or public comment to be brought before the Board:**

**MOTION K.Lytle/D.Zielinski** to adjourn the January 12, 2022 regular meeting of the Chippewa Township Board @ 7:12 p.m. **MOTION CARRIED.**

Next Township Board regular scheduled meeting is set for Wednesday, February 2, 2022 at 6:30 p.m.

These minutes were prepared

By Kristin Lytle, Chippewa Township Clerk