

CEMETERY MAINTENANCE BID SPECS

CHIPPEWA TOWNSHIP Mecosta County, Michigan

The following specs must be met, by the contractor, for the purpose of supplying cemetery maintenance services to Chippewa Township, Mecosta County, Michigan. Chippewa Township requests that the cemetery maintenance bids be separated as follows:

1. CHIPPEWA LAKE CEMETERY (Location: 19600 Chippewa Drive)

- A. Mowing is to be done, as needed. This may require weekly mowing during the spring and fall months.
- B. Trimming around headstones must be done with each mowing.
- C. Trimming around Cold Storage Building, trees/shrubs etc... must also be included each mowing.
- D. Tree limbs and shrubbery will be trimmed as needed.
- E. Weed whipping of bank along roadside shall be completed as needed to maintain a neat appearance.
- F. Spring and Fall clean up as warranted. i.e. removal of leaves and sticks etc...
- G. Clean-up, placement of black dirt and grass seed over new interments.

2. SPARKS CEMETERY (Location: 21142 80TH Ave)

- A. Mowing is to be done, as needed. This may require weekly mowing during the spring and fall months.
- B. Trimming around headstones must be done with each mowing.
- C. Trimming around fence line, trees/shrubs etc... must also be included each mowing.
- D. Tree limbs and shrubbery will be trimmed as needed.
- F. Spring and Fall clean up as warranted. i.e. removal of leaves and sticks etc...
- G. Clean-up, placement of black dirt and grass seed over new interments.

3. EATON CEMETERY (Location: 6766 20 Mile Rd.)

- A. Mowing is to be done, as needed. This may require weekly mowing during the spring and fall months.
- B. Trimming around headstones must be done with each mowing.
- C. Trimming around fence line, trees/shrubs etc... must also be included each mowing.
- D. Tree limbs and shrubbery will be trimmed as needed.
- F. Spring and Fall clean up as warranted. i.e. removal of leaves and sticks etc...
- G. Clean-up, placement of black dirt and grass seed over new interments.

4. CHURCH CEMETERY (Location: 23409 90th Ave)

- A. Mowing is to be done, as needed. This may require weekly mowing during the spring and fall months.
- B. Trimming around headstones must be done with each mowing.
- C. Trimming around fence line, trees/shrubs etc.... must also be included each mowing.
- D. Tree limbs and shrubbery will be trimmed as needed.
- F. Spring and Fall clean up as warranted. i.e. removal of leaves and sticks etc....
- G. Clean-up, placement of black dirt and grass seed over new interments.

5. BID SPECS FOR ALL THE ABOVE AREAS

- A. The contractor will provide all necessary equipment, fuel, oil, supplies, etc...as needed to provide the required services.
- B. The Contractor being awarded the contract will be required to supply the Township with a copy of their Workers Compensation Insurance. In lieu of the Workers Comp. Insurance the contractor may sign a "Sole Proprietor" workers compensation waiver form.
- C. The Contractor is required to attach Proof of Liability Insurance to bid document. Proof of Liability Insurance will have to be submitted to the Township for each year.
- D. If awarded the "Cemetery Maintenance Contract" will be for the 2024-2026 season.
- E. Bids must be sealed and the envelope clearly marked
"2024 CEMETERY MAINTENANCE BIDS". BIDDING DEADLINE IS Noon on March 26, 2024.

If you need further information or have questions regarding the above listed specs, please contact Julie Austin or Kristin Lytle at (231)867-3777. You may also contact via email at Julie@Chippewatwp.org or Kristin@Chippewatwp.org.

Chippewa Township retains the right to reject any/and or all bids.
Chippewa Township is an Equal Opportunity Employer.