

**CHIPPEWA TOWNSHIP
BOARD MEETING
March 4, 2025
CHIPPEWA TOWNSHIP COMMUNITY BUILDING
6:30 P.M.**

The Chippewa Township REGULAR Board meeting was called to order by the Chippewa Township Supervisor, Shirley Hazen at 6:30 P.M.

The Pledge of Allegiance was recited.

ROLL CALL: Present: Shirley Hazen, Kristin Lytle, Julie Austin, and Debbie Zielinski.
Absent: Annette Walters

Let the record show a quorum of the Chippewa Township Board was present.

MOTION J.Austin/D.Zielinski to approve the minutes of the February 4, 2026, Regular Township Board Meeting, and place on file. **MOTION CARRIED**

TREASURER REPORT: Total Fund Balance as of 3/4/2026 is \$570,906.66 is

MOTION J.Austin/D.Zielinski to approve the Treasurer Report and place it on file.
MOTION CARRIED

PUBLIC COMMENT:

None

LIBRARY REPORT:

Library Representative, Linda Myers provided K.Lytle with her library report. Millage collected over the last month was \$34,000 from townships and \$8500 from penal fines. The Barryton Library had their water system inspected by state. Clean bill of health. This inspection happens every 5 years.

Decker Insurance, who is our new Insurance company sent a representative to do a risk assessment. They will send report in next few weeks. One of benefits the company offers to their clients is opportunity to apply for a risk grant from them. We will apply for the fall cycle of grants once we receive report. This grant covers lighting, cameras, etc. The Barryton Faith United Church which recently closed, donated a very nice filing cabinet to the Chippewa Library building. Next meeting is March 20th and Linda will be back the first of April to report.

MOTION J.Austin/K.Lytle to approve the Library report and place it on file. **MOTION CARRIED**

ASSESSING REPORT:

Assessor Andrea Roberts reported that parcel reports are on hold due to finalizing the roll. No MTT cases, Processed 7 deeds, 3 PTA's, 1 PRE, and 10 address changes.

Andrea hasn't received many phone calls regarding Assessment Change Notices and there are no appointments scheduled for BOR at this time. The assessment process has gone very smooth this year. Andrea would like to Thank J.Austin and K.Lytle for

mailing out Assessment Change Notices and fielding phone calls. **MOTION K.Lytle/D.Zielinski** to approve the Assessor Report and place the Assessors Report on file. **MOTION CARRIED**

COUNTY COMMISSIONER REPORT:

County Commissioner, Greg Adams reported that the County Commissioners are discussing how to distribute MET funds differently than in 2025. The old Pizza Hut building is scheduled to be demolished within a couple of weeks. They are currently getting quotes for the construction of the new building; all costs are coming from the EMS budget. The Mecosta County Courthouse upgrades are complete and new security features will be completed within the month. **MOTION K.Lytle/J.Austin** to place the County Commissioner Report on File. **MOTION CARRIED**

INSURANCE RENEWAL:

J.Austin sent copies of the Insurance renewal to all board members prior to the meeting. The premium cost for 2026 is the same as it was in 2025.

RESOLUTION K.Lytle/S.Hazen to appropriate \$32,231.00 for the 2026 insurance renewal through the Michigan Par Plan/Acrisure. **ROLL CALL VOTE: 4 ayes, 0 nays, 1 absent. RESOLUTION CARRIES.**

FD SAFE HALLOWEEN EVENT:

At the February Fireboard meeting, the Martiny Board acknowledged they would like to cut costs and possibly not contribute to the CMFD Annual Safe Halloween Event.

RESOLUTION J.Austin/S.Hazen to appropriate \$1500 out of the 2026 budget for costs related to the CMFD Safe Halloween Event. **ROLL CALL VOTE: 4 ayes, 0 nays, 1 absent. RESOLUTION CARRIES.**

FD COST RECOVERY RESOLUTION:

RESOLUTION K.Lytle/S.Hazen to not charge Chippewa Township property owners a cost recovery fee on Fire Calls. Chippewa Township residents pay a millage and the Chippewa Township Board members feel that people shouldn't be penalized for calling 911. **ROLL CALL VOTE: 4 ayes, 0 nays, 1 absent. RESOLUTION CARRIES.**

ASSESSOR WAGE INCREASE:

RESOLUTION J.Austin/D.Zielinski to annually increase the Chippewa Township Assessor wage by the Cost of Living increase (2.8%) **ROLL CALL VOTE: 4 ayes, 0 nays, 1 absent. RESOLUTION CARRIES.**

MCRC BRINE CONTRACT:

The MCRC will apply dust control (Brine) for \$140 per mile for each round of brine.

RESOLUTION K.Lytle/J.Austin to approve 2 applications reserving the right to add a 3rd application in necessary. **ROLL CALL VOTE: 4 ayes, 0 nays, 1 absent.**

RESOLUTION CARRIES.

MCRC ROAD PROJECTS:

In the 2025 Winter Newsletter, we asked for Road Project recommendations. We didn't receive any recommendations. K.Lytle asked for prices to fix/repair West Chippewa Drive and Bullhead Lake Drive. The MCRC provided us with estimates and

J.Austin will attend the next MCRC meeting to see how much they will contribute to cost because a portion of the project is a County Primary Road.

COMMUNITY BLDG RENTALS:

We've had an inquiry to rent the Community Building for a Political Event. K.Lytle has reached out to the Township Attorney (Mark Nettleton) for guidance. Political signs are not allowed on Township property so there's a question about holding a Political Event on Township property, especially when the Community Building is the designated polling place.

C.L. SEWER DISTRICT:

Sewer Coordinator, J.Austin reported that we are still waiting for an adapter for the new pump with the rail system. EGLE emailed J.Austin requesting records from the monitoring well installation and soil samples (from 1984). They are questioning whether screens were put in the wells. J.Austin was able to pull records showing all 8 wells have screens. Currently waiting on D & D to finish rebuilding our 2 back up pump.

C.L. WEED CONTROL:

The Weed Advisory Committee plans on circulating petitions in May. They would like to use the petition wording that was used in the past.

APPROVAL OF THE BILLS:

Bills were electronically or personally provided to all Board members prior to the meeting; for review, and all voucher sheets have been signed by all Board Members.

RESOLUTION J.Austin/K.Lytle to pay General Fund bills, check numbers 14876 – 14982 plus EFT's in the amount of \$ 20,126.53. The Sewer District checks 12034 – 12048 plus EFT's in the amount of \$27,497.77, And the CLWD check number 856 – 857 Plus EFT's in the amount of \$988.60. **ROLL CALL VOTE: 4 ayes, 0 nays, 1 absent. RESOLUTION CARRIES.**

CORRESPONDENCE:

K.Lytle read correspondence. **MOTION J.Austin/D.Zielinski** to place correspondence of file. **MOTION CARRIED**

PUBLIC COMMENT:

None

MOTION K.Lytle/D.Zielinski to adjourn the March 4, 2026, regular meeting of the Chippewa Township Board @ 7:30 p.m. **MOTION CARRIED.**

The Annual Meeting is scheduled for March 25, 2026, at 6:30 P.M.

Next Township Board **regular** scheduled meeting is set for Wednesday, April 1, 2026, at 6:30 p.m.

These minutes were prepared

By Kristin Lytle, Chippewa Township Clerk

**CHIPPEWA TOWNSHIP
YEAR END MEETING
March 25, 2026
CHIPPEWA TOWNSHIP COMMUNITY BUILDING
6:30 P.M.**

The Chippewa Township Year End Meeting was called to order by the Chippewa Township Supervisor, Shirley Hazen at 6:30 P.M.

___ The Pledge of Allegiance was recited.

ROLL CALL: Present – Shirley Hazen, Kristin Lytle, Julie Austin, Annette Walters,
and Debbie Zielinski
Absent – None

Let the record show that a quorum of the Chippewa Township Board is present.

No public comment.

CHIPPEWA TWP. 2026-2027 GF BUDGET REVIEW: Each Board member received a copy of the proposed 2026-2027 General Fund Budget prior to the meeting for review. J.Austin noted that she added an election equipment line item in anticipation of having to purchase new election equipment prior to 2027.

CHIPPEWA TWP. 2026-2027 FD MILLAGE BUDGET REVIEW: Each Board member received a copy of the proposed 2026-2027 FD Millage Budget prior to the meeting for review.

CHIPPEWA TWP. 2026-2027 ROAD MILLAGE BUDGET REVIEW: Each Board member received a copy of the proposed 2026-2027 Road Millage Budget prior to the meeting for review.

CHIPPEWA TWP. 2026-2027 SMO BUDGET REVIEW: Each Board member received a copy of the proposed 2026-2027 Sewer Maintenance & Operation Budget prior to the meeting for review.

CHIPPEWA TWP. 2026-2027 CLWD BUDGET REVIEW: Each Board member received a copy of the proposed 2026-2027 Chippewa Lake Weed District Budget prior to the meeting for review.

All budgets were reviewed.

APPROVAL OF YEAR END BILLS: Bills were electronically or personally provided to all Board members prior to the meeting. **RESOLUTION K.Lytle/D.Zielinski** to pay GF check numbers 14893 – 14904 in the amount of \$6,973.34, SMO check numbers 12050 – 12059 in the amount of \$19,008.67, and CLWD check number 858 in the amount of \$180.00.

ROLL CALL VOTE: 5 Ayes, 0 Nays, 0 Absent **RESOLUTION CARRIES.**

No public comment.

With no further business or public comment to be brought before the Chippewa Township Board; **MOTION J.Austin/K.Lytle** to adjourn the March 25, 2026, Year End Meeting at 6:43 P.M. **MOTION CARRIES.**

**CHIPPEWA TOWNSHIP
BUDGET HEARING
March 25, 2026
CHIPPEWA TOWNSHIP COMMUNITY BUILDING
6:45 P.M.**

The Chippewa Township Year End Meeting was called to order by the Chippewa Township Supervisor, Shirley Hazen at 6:45 P.M.

ROLL CALL: Present – Shirley Hazen, Kristin Lytle, Julie Austin, Annette Walters, and Debbie Zielinski

Absent – None

Let the record show that a quorum of the Chippewa Township Board is present.

No public comment.

RESOLUTION J.Austin/D.Zielinski to set the 2026-2027 Chippewa Township Operating Millage at the maximum allowable by law. **ROLL CALL VOTE:** 5 Ayes, 0 Nays, 0 Absent. **RESOLUTION CARRIES.**

RESOLUTION K.Lytle/S.Hazen to set the 2026-2027 Chippewa Township Fire Millage at the maximum allowable by law. **ROLL CALL VOTE:** 5 Ayes, 0 Nays, 0 Absent. **RESOLUTION CARRIES.**

RESOLUTION S.Hazen /D. Zielinski to set the 2026-2027 Chippewa Township Road Millage at the maximum allowable by law. **ROLL CALL VOTE:** 5 Ayes, 0 Nays, 0 Absent. **RESOLUTION CARRIES.**

RESOLUTION K.Lytle/J.Austin to approve the proposed 2026-2027 Chippewa Township General Fund Budget, Chippewa Township SMO Budget, CLWD Budget, Chippewa Township Road Millage Budget, and Chippewa Township Fire Millage Budget as presented. **ROLL CALL VOTE:** 5 Ayes, 0 Nays, 0 Absent. **RESOLUTION CARRIES.**

MEETING DATES, TIME, & LOCATION:

MOTION S.Hazen/D.Zielinski to approve the 2026-2027 Chippewa Township Meetings to be held at the Chippewa Township Community Building at 6:30 P.M. on the following dates:

April 1, 2026	May 13, 2026	June 3, 2026
July 8, 2026	August 12, 2026	September 2, 2026
October 7, 2026	November 11, 2026	December 2, 2026
January 6, 2027	February 3, 2027	March 3, 2027

Year End/Budget Meeting March 24, 2027. **MOTION CARRIES.**

No public comment.

With no further business or public comment to be brought before the Chippewa Township Board; **MOTION J.Austin/K.Lytle** to adjourn the March 25, 2026, Budget Hearing at 6:53 P.M. **MOTION CARRIES.**