

**CHIPPEWA TOWNSHIP
ELECTION COMMISSION MEETING
AGENDA
April 1, 2026
CHIPPEWA TOWNSHIP COMMUNITY BUILDING
6:15 P.M.**

The Chippewa Township Election Commission meeting was called to order by the Chippewa Township Clerk, Kristin Lytle at 6:15 P.M.

The Pledge of Allegiance was recited.

ROLL CALL: Present: Kristin Lytle and Shirley Hazen
Absent: Julie Austin

Let the record show a quorum of the Chippewa Township Election Commission was present.

The purpose of this meeting is to appoint the Election Inspectors for the upcoming May 5, 2026, Special CHSD Election and approve any cost associated for the election.

ELECTION INSPECTORS:

MOTION K.Lytle/S.Hazen to appoint Election Inspectors for the May 5, 2026, Special Election as Caitlin Hahn, Lisa David, Alisa Hahn, and Dawn Raines. Dawn Raines as the Election Inspector Chairman. Receiving Board Members are Dawn Raines and Caitlin Hahn. Alternate Inspector/ Chairman; Jessica Sellers & Krista Martiny.

MOTION CARRIED (The are an equal number of Democrats and Republican Inspectors)

ELECTION RECEIVING BOARD:

MOTION K.Lytle/S.Hazen to appoint Caitlin Hahn and Lisa David as the Receiving Board for the May 5, 2026, Special Election. **MOTION CARRIED**

ELECTION COST RESOLUTION:

RESOLUTION K.Lytle/S.Hazen to pay for any and all Election related expenses for the upcoming May 5, 2026, Special Election. **ROLL CALL VOTE: 2 ayes, 1 absent, 0 nays RESOLUTION CARRIED** This election will be reimbursed by the Chippewa Hills School District because it's a school Special Election.

BEING no further business or public comment to be brought before the Election Commission: MOTION K.Lytle/S.Hazen to adjourn the April 1, 2026, Election Commission Meeting @ 6:18 P.M. **MOTION CARRIED.**

These minutes were prepared
By Kristin Lytle, Chippewa Township Clerk

**CHIPPEWA TOWNSHIP
BOARD MEETING
April 1, 2026
CHIPPEWA TOWNSHIP COMMUNITY BUILDING
6:30 P.M.**

The Chippewa Township REGULAR Board meeting was called to order by the Chippewa Township Supervisor, Shirley Hazen at 6:30 P.M.

The Pledge of Allegiance was recited.

ROLL CALL: Present: Shirley Hazen, Kristin Lytle, and Debbie Zielinski.
Absent: Julie Austin & Annette Walters

Let the record show a quorum of the Chippewa Township Board was present.

MOTION S.Hazen/D.Zielinski to approve the minutes of the March 4, 2026, Regular Township Board Meeting, and place on file. **MOTION CARRIED**

MOTION K.Lytle/D.Zielinski to approve the minutes of the March 25, 2026, Year End Meeting, and place on file. **MOTION CARRIED**

MOTION K.Lytle/D.Zielinski to approve the minutes of the March 25, 2026, Budget Hearing, and place on file. **MOTION CARRIED**

AMENDMENT TO Y.E. BUDGET:

RESOLUTION K.Lytle/D.Zielinski to amend the 2025-2026 Road Fund budget as follows: on the Revenues side; add \$4000.63 to Road millage and \$141.59 to the interest line item. On expenditures side; add \$4120.22 to contingent line item.

ROLL CALL VOTE: 3 ayes, 0 nays, 2 absent. RESOLUTION CARRIES.

RESOLUTION K.Lytle/S.Hazen to amend the 2025-2026 Fire Fund budget as follows: On expenditures side; subtract \$5000.00 From Fire Dept. Expenditures line item and add \$5000.00 to Fire Dept. annual funding. On the Revenue side; add \$5000.00 to Fire Millage line item and \$5000.00 to contingent line item.

ROLL CALL VOTE: 3 ayes, 0 nays, 2 absent. RESOLUTION CARRIES.

TREASURER REPORT: Total Fund Balance as of 4/1/2026 is \$509,457.15.

MOTION K.Lytle/D.Zielinski to approve the Treasurer Report and place it on file.

MOTION CARRIED

PUBLIC COMMENT:

None

LIBRARY REPORT:

Library Representative, Linda Myers reported that the library will be participating in the feeding America program again this Summer. The Library director, Thanked the

Chippewa Township board for their generosity in allowing the library to use the old Township offices. Everything went very well this Winter.

MOTION K.Lytle/S.Hazen to approve the Library report and place it on file. **MOTION CARRIED**

ASSESSING REPORT:

Assessor Andrea Roberts reported that Board of review went well, they didn't have very many protests. The Board of Review members did a great job. Andrea processed 12 address changes. The Roll has been rolled over, and Andrea can start reviewing parcels again. Office hours for April and May are normal. Andrea will be unavailable from April 9 through April 12. **MOTION K.Lytle/D.Zielinski** to approve the Assessor Report and place the Assessors Report on file. **MOTION CARRIED**

COUNTY COMMISSIONER REPORT:

County Commissioner, Greg Adams reported that they will be voting on a replacement for Tom O'Neil tomorrow. They have released funds for the architect for the EMS station. Joe Doyle will be doing the site prep and land clearing.

MOTION K.Lytle/D.Zielinski to place the County Commissioner Report on File. **MOTION CARRIED**

FORK RESCUE:

Tabled until more information is received from Terry Vogel.

FIRE DEPT. PARKING LOT:

RESOLUTION K.Lytle/S.Hazen to accept the bid from Thomas Moore to expand the Fire Department parking area at the cost of \$1583.26. The new parking area will be on the East side of the Sewer Station on Lake Street.

ROLL CALL VOTE: 3 ayes, 0 nays, 2 absent. RESOLUTION CARRIES.

C.L. SEWER DISTRICT:

Sewer Coordinator, J.Austin everything is running smoothly. The new pump for lift station 2 has been delivered. They are waiting for bolts before they can install the pump.

C.L. WEED CONTROL:

Casey from PLM explained Phosphorus mitigation and provided us with a treatment map. The test methods implemented in the past have had positive results.

RESOLUTION D.Zielinski/S.Hazen to appropriate \$23,200.00 for options A and B. **ROLL CALL VOTE: 3 ayes, 0 nays, 2 absent. RESOLUTION CARRIES.**

APPROVAL OF THE BILLS:

Bills were electronically or personally provided to all Board members prior to the meeting; for review, and all voucher sheets have been signed by all Board Members.

RESOLUTION J.Austin/K.Lytle to pay General Fund bills, check numbers 14905 - 14918 plus EFT's in the amount of \$ 61,118.45. The Sewer District checks 12060 - 12069 EFT's in the amount of \$53,221.20, And the CLWD check number 859 Plus EFT's in the amount of \$574.74. **ROLL CALL VOTE: 3 ayes, 0 nays, 2 absent.**

RESOLUTION CARRIES. (Note: This includes the 2026 RRI Fund Payment & 2026 Spring Bond Payment)

CORRESPONDENCE:

K.Lytle read correspondence. **MOTION D.Zielinski/S.Hazen** to place correspondence of file. **MOTION CARRIED**

PUBLIC COMMENT:

K.Lytle updated the Board Members on a few Blight complaints within Chippewa Township.

With no further business or public comment to be brought before the Chippewa Township Board; **MOTION D.Zielinski/S.Hazen** to adjourn the March 4, 2026, regular meeting of the Chippewa Township Board @ 7:06 p.m. **MOTION CARRIED.**

These minutes were prepared

By Kristin Lytle, Chippewa Township Clerk