

CEMETERY MAINTENANCE BID SPECS

CHIPPEWA TOWNSHIP

Mecosta County, Michigan

The following specs must be met, by the contractor, for the purpose of supplying cemetery maintenance services to Chippewa Township, Mecosta County, Michigan. Chippewa Township requests that the cemetery maintenance bids be itemized as follows:

1. CHIPPEWA LAKE CEMETERY (Location: 19600 Chippewa Drive)

- A. Mowing is to be done, as needed. This may require weekly mowing during the spring and fall months.
- B. Trimming around headstones must be done with each mowing.
- C. Trimming around Cold Storage Building, trees/shrubs etc.... must also be included each mowing.
- D. Tree limbs and shrubbery will be trimmed as needed.
- E. Weed whipping of bank along roadside shall be completed as needed to maintain a neat appearance.
- F. Spring and Fall clean up as warranted. i.e., removal of leaves and sticks etc....
- G. Leveling top soil, seeding and cleanup including any materials over new interments.
- Cemetery is approximately 5 acres.

2. SPARKS CEMETRY (Location: 21142 80TH Ave)

- A. Mowing is to be done, as needed. This may require weekly mowing during the spring and fall months.
- B. Trimming around headstones must be done with each mowing.
- C. Trimming around fence line, trees/shrubs etc.... must also be included each mowing.
- D. Tree limbs and shrubbery will be trimmed as needed.
- F. Spring and Fall clean up as warranted. i.e., removal of leaves and sticks etc....
- G. Leveling top soil, seeding and cleanup including any materials over new interments.
- Cemetery is approximately 0.65 acres.

3. EATON CEMETERY (Location: 6766 20 Mile Rd.)

- A. Mowing is to be done, as needed. This may require weekly mowing during the spring and fall months.
- B. Trimming around headstones must be done with each mowing.
- C. Trimming around fence line, trees/shrubs etc.... must also be included each mowing.
- D. Tree limbs and shrubbery will be trimmed as needed.
- F. Spring and Fall clean up as warranted. i.e., removal of leaves and sticks etc....

G. Leveling top soil, seeding and cleanup including any materials over new interments.

- Cemetery is approximately 1.33 Acres

4. CHURCH CEMETERY (Location: 23409 90th Ave)

A. Mowing is to be done, as needed. This may require weekly mowing during the spring and fall months.

B. Trimming around headstones must be done with each mowing.

C. Trimming around fence line, trees/shrubs etc.... must also be included each mowing.

D. Tree limbs and shrubbery will be trimmed as needed.

F. Spring and Fall clean up as warranted. i.e., removal of leaves and sticks etc....

G. Leveling top soil, seeding and cleanup including any materials over new interments.

- Cemetery is approximately 0.84 Acres.

5. ALL TOWNSHIP CEMETERIES

A. Cost of materials, forms and labor to pour concrete headstone foundations, as required.

B. Cost per existing headstones to be reset, as needed. To include raising and new foundations.

6. BID SPECS FOR ALL THE ABOVE AREAS

- A. The contractor will provide all necessary equipment, fuel, oil, supplies, etc....as needed to provide the required services.
- B. The Contractor being awarded the contract will be required to supply the Township with a copy of their Workers Compensation Insurance. In lieu of the Workers Comp. Insurance the contractor may sign a "Sole Proprietor" workers compensation waiver form.
- C. The Contractor is required to attach Proof of Liability Insurance to bid document. Proof of Liability Insurance will have to be submitted to the Township for each year.
- D. The awarded "Cemetery Maintenance Contract" will be for the 2021-2023 season.
- E. Bids must be sealed and the envelope clearly marked:

"2021 CEMETERY MAINTENANCE BIDS"

Chippewa Township

PO Box 26

19171 4th St

Chippewa Lake, MI. 49320-0026

BIDDING DEADLINE IS 1:00 PM April 21, 2021

If you need further information or have questions regarding the attached specs, please contact Julie Austin or Kristin Lytle at (231)867-3777.

Chippewa Township retains the right to reject any/and or all bids. Chippewa Township is an Equal Opportunity Employer.