

**CHIPPEWA TOWNSHIP
BOARD MEETING
December 3, 2025
CHIPPEWA TOWNSHIP COMMUNITY BUILDING
6:30 P.M.**

The Chippewa Township REGULAR Board meeting was called to order by the Chippewa Township Supervisor, Shirley Hazen at 6:30 P.M.

The Pledge of Allegiance was recited.

ROLL CALL: Present: Shirley Hazen, Kristin Lytle, Julie Austin, Annette Walters and Debbie Zielinski.

Absent: None

Let the record show a quorum of the Chippewa Township Board was present.

MOTION J.Austin/D.Zielinski to approve the minutes of the November 12, 2025, Regular Township Board Meeting, and place on file. **MOTION CARRIED**

TREASURER REPORT: Total Fund Balance as of 12-1-2025 is \$358,047.08.

MOTION D.Zielinski/K.Lytle to approve the Treasurer Report and place it on file.

MOTION CARRIED

PUBLIC COMMENT:

Chris Zimmerman, Mecosta County Commissioner Chair, was in attendance. He explained a movement to recall Drain Commissioner, Karla Miller. They will need 4440 signatures to get the recall on the ballot.

Evart School District Superintendent, Mr. Dan Boyer attended the meeting to introduce himself and offer any assistance that he can provide to help the Township.

LIBRARY REPORT:

Library Representative, Linda Myers reported that the library received the audit report and it shows the library's financial status remains very healthy. The library received \$7000.00 in donations. The CD was renewed at 4%. Usage is up. There is no library meeting in December. **MOTION K.Lytle/J.Austin** to approve the Library report and place it on file. **MOTION CARRIED**

ASSESSING REPORT:

Assessor Andrea Roberts reported that she is working on end of year tasks and will be inspecting building permits in December. There are no MTT cases at this time. She Processed 16 deeds, processed 12 PTAs, processed 2 PREs, 0 Denials, 1 Rescinds, 3 address changes. Andrea will be in the office on December 9th for BOR instead of December 8th. Andrea is requesting that we purchase an Apex download that she can use to sketch, take pictures, and mark down structure information on a tablet, from the residence location, with or without internet access. Andrea will be purchasing the

tablet. **RESOLUTION K.Lytle/A.Walters** to appropriate \$740 to purchase the Apex download. **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

MOTION K.Lytle/J.Austin to approve the Assessor Report and place the Assessors Report on file. **MOTION CARRIED**

RESOLUTION J.Austin/D.Zielinski to allow Board of Review members and the Township Supervisor to attend BOR training in February 2026. **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

COUNTY COMMISSIONER REPORT:

County Commissioner, Greg Adams was not present. The Chippewa Township Board prays that Mr. Adams heals quickly.

EMPLOYEE APPRECIATION:

RESOLUTION K.Lytle/A.Walters to appropriate \$250 for each election inspector, \$250 for BOR members, Sewer employees, Library board members, Township maintenance, Cemetery Sexton, and \$250 for the Assessor.

ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED

POINT BROADBAND:

RESOLUTION J.Austin/K.Lytle to approve the Point Broadband METRO Act Right-of-Way Permit Extension request. This is a 5-year renewal ending on March 3, 2031.

ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED

C.L. SEWER DISTRICT:

There are 3 sewer systems scheduled to be installed after May 1st. Pump 2 at lift station 2 had an electrical issue and was rewired.

C.L. WEED CONTROL:

Nothing new at this time.

APPROVAL OF THE BILLS:

Bills were electronically or personally provided to all Board members prior to the meeting; for review, along with an approval signature voucher. **RESOLUTION K.Lytle/S.Hazen** to pay General Fund bills, check numbers 14808 - 14827 in the amount of \$ 11,851.43. The Sewer District checks 11980 - 11993 in the amount of \$13,338.78 And the CLWD check number 842 - 845 in the amount of \$11,330.15.

ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED

CORRESPONDENCE:

K.Lytle read correspondence. **MOTION K.Lytle/S.Hazen** to place correspondence of file. **MOTION CARRIED**

MOTION K.Lytle/S.Hazen *to allow J.Austin to respond to Mrs. Brock's letter regarding the Mecosta County Drian Commissioner.* **MOTION CARRIED**

PUBLIC COMMENT:

K.Lytle updated the Board members on the blight complaints on Cutler Street and 20 Mile Rd.

MOTION K.Lytle/A.Walters *to adjourn the December 3, 2025, regular meeting of the Chippewa Township Board @ 7:08 p.m.* **MOTION CARRIED.**

Next Township Board regular scheduled meeting is set for Wednesday, January 7, 2026, at 6:30 p.m.

These minutes were prepared

By Kristin Lytle, Chippewa Township Clerk