

**CHIPPEWA TOWNSHIP
BOARD MEETING
December 6, 2023
CHIPPEWA TOWNSHIP COMMUNITY BUILDING
6:30 P.M.**

The Chippewa Township REGULAR Board meeting was called to order by the Chippewa Township Supervisor, Bryan Roels at 6:30 P.M.

The Pledge of Allegiance was recited.

ROLL CALL: Present: Bryan Roels, Kristin Lytle, Julie Austin, Annette Walters, & Debbie Zielinski

Absent: None

Let the record show a quorum of the Chippewa Township Board was present.

MOTION J.Austin/D.Zielinski to approve the minutes of the November 1, 2023 Regular Township Board Meeting and place on file. **MOTION CARRIED**

TREASURER REPORT: Account Balance as of December 6, 2023 is \$378,951.72.

MOTION D.Zielinski/A.Walters to approve the Treasurer Report and place on file. **MOTION CARRIED.**

BUDGET AMMENDMENT:

RESOLUTION J.Austin/K.Lytle to amend the 2023/2024 GF Budget as follows: On the Revenue side, add \$2500 to Interest/Dividends, \$3500 to Reimbursements, \$512 to CH School District, and \$2000 to Metro Fee for a total addition of \$8512 on the Revenue Side. On the Expenditure side, carry down \$8512 to the Elections along with an additional \$3000, for a total of \$11,512 in the Election line item and \$7000 to IRS. Subtracting \$10,000 from Parks & Recreation. **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

PUBLIC COMMENT:

None

LIBRARY REPORT:

Library representative, Linda Myers reported that the Old-Fashioned Christmas went well and they had a wonderful turnout. The library board continues to discuss applying for Marijuana Funds from Mecosta County in 2024. Three main items they are considering are new carpeting, bathroom remodel, and outside storage.

MOTION K.Lytle/D.Zielinski to approve the Library Report and place on file. **MOTION CARRIED**

ASSESSING REPORT:

Chippewa Township Assessor, Andrea Roberts was not in attendance, however, she provided Kristin with her report: 7 deeds were processed, 7 PTA's, 6 PRE's, 0 denial, 1 rescind, and 8 address changes. Board of Review is scheduled for December 12 at 10 a.m. Andrea is requesting that her only office day will be December 12th for the BOR. She plans on being in the area on December 27th to do permits. She is also requesting to work from home throughout the holidays. **MOTION J.Austin/K.Lytle to allow Andrea to work in the office on December 12th and work from home through the holidays place the Assessors Report on file. MOTION CARRIED**

COUNTY COMMISSIONER REPORT:

County Commissioner, Jerrilynn Strong was not in attendance.

CONSTRUCTION ACCOUNT:

RESOLUTION K.Lytle/D.Zielinski to open a Construction bank account at Isabella Bank for the Construction of the new offices and to transfer the ARPA funds to the new bank account. Bank account will have the Treasurer and Clerk as signees. **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

B.Roels reported that he has been working on getting the bid specs ready and hopes to have them in the paper by December 22nd. The architect has completed the updated drawings. The HAVAC system has been causing some issues and B.Roels is working to obtain more information for the company that originally installed the system.

OFFICE BIDS:

B.Roels is hoping to place an ad in the Pioneer Newspaper soon, to advertise the bid specs.

MCRC 2024 DUST CONTRACT:

RESOLUTION K.Lytle/A.Walters to approve the MCRC 2024 Dust Control Contract for 2 applications at the cost of \$140 per mile, per application; with the option of adding an additional brining if needed. **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

MOTION J.Austin/K.Lytle to not schedule any road projects for 2024, allowing the mileage funds to grow before adding to the MCRC priority list in 2025. **MOTION CARRIED**

CH 2024 SUMMER TAX COLLECTION CONTRACT:

RESOLUTION J.Austin/D.Zielinski to approve the Agreement for Collection of Summer School Property Taxes with Chippewa Hills School District. Chippewa Township will receive \$3.00 per parcel plus late fees. **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

C.L. WEED CONTROL:

Supervisor B.Roels attended the Wake Boat Seminar in Lansing and it was very informative. J.Austin and B. Roels also attending a Zoom meeting with algae expert, Dr. West Bishop. The meeting was very informational and it was noted that many lakes in Michigan struggled to keep the many different types of algae, under control this summer.

C.L. SEWER DISTRICT:

Discussion was held regarding amending the Sewer Ordinance. Item tabled until the January meeting to allow clarification from Township attorney.

APPROVAL OF THE BILLS:

Bills were electronically or personally provided to all Board members prior to the meeting; for review, along with an approval signature voucher. **RESOLUTION**

J.Austin/K.Lytle to pay General Fund bills, check numbers 14051 – 14087 plus EFTs in the amount of \$45,537.74. The Sewer District check numbers 11431 - 11455 plus EFTs in the amount of \$18,260.32. And The CLWD check number 741 & 742 plus EFTs in the amount of \$657.65. **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays**

RESOLUTION CARRIED

CORRESPONDENCE:

K.Lytle read the November Sheriff's Report. **MOTION J.Austin/D.Zielinski** to place the Correspondence on file. **MOTION CARRIED**

PUBLIC COMMENT:

None

BEING no further business or public comment to be brought before the Board:

MOTION K.Lytle/D.Zielinski adjourn the December 6, 2023 Regular meeting of the Chippewa Township Board @ 7:39 p.m. **MOTION CARRIED.**

Next Township Board regular scheduled meeting is set for Wednesday, January 10, 2024 at 6:30 p.m.

These minutes were prepared

By Kristin Lytle, Chippewa Township Clerk