

CHIPPEWA-MARTINY  
FIRE BOARD MEETING  
May 19, 2025

The regular Chippewa-Martiny Fire Board meeting was called to order by Supervisor, Shirley Hazen at 6:30 p.m. The Pledge of Allegiance was recited.

**ROLL CALL: PRESENT:** Shirley Hazen, Barb Hampel, Julie Austin, Cindy Lattimore, Lois Schmidt, Connie Grant, Dale Dosenberry and Debbie Zielinski.

**ABSENT:** Kristin Lytle and Annette Walters

***Let the record show a quorum of the Chippewa-Martiny Fire Board was present.***

**MOTION J.Austin/D. Zielinski** to approve the minutes of the April 21, 2025, meeting.  
**MOTION CARRIED**

**PUBLIC COMMENT:**

None at this time.

**APPROVAL OF THE BILLS:**

Bills were electronically transmitted to each Board member prior to the meeting for review. At this time the bills were presented to the Chippewa-Martiny Fire Board.

**RESOLUTION D. Zielinski/J. Austin** to pay check numbers 7770-7789 plus EFTs in the amount gross amount of \$7079.27. **ROLL CALL VOTE: 8 AYES, 0 NAYS, 2 ABSENT. RESOLUTION CARRIES**

**TREASURER REPORT:**

Treasurer J.Austin's report shows a balance of \$28856.27 as of May 19, 2025.

**MOTION C. Lattimore/B. Hampel** to approve the treasurer report and place it on file.  
**MOTION CARRIES**

**TRUCK REPORTS:**

Truck Reports were electronically transmitted to each Board member prior to the meeting for review. **MOTION C. Lattimore/B. Hampel** to approve the truck reports and place on file. **MOTION CARRIES.** C. Lattimore asked about the tailgate repair and S. Hazen asked about rakes. These issues will be followed up with the Chief.

**CHIEF COMMENTS:**

Chief Brian David was not in attendance due to other commitments. J. Austin informed the Board that Chief David had contacted the State regarding campgrounds and had also spoken with a Campground Engineer, regarding road requirements within a campground. The State only regulates campgrounds larger than (5) five sites. Over (5) sites campgrounds are required to submit engineered plans. Engineered plans call for roads to be 20' in width and have a 6" gravel base to allow for emergency vehicles. Discussion was held on Mecosta County Zoning requirements.

## **OLD BUSINESS:**

### Chief's Petty Cash Allowance:

**RESOLUTION J. Austin/D. Zielinski** to authorize the Fire Chief up to \$500.00 Petty Cash, for necessary purchases, as required, for the operation of the Chippewa Martiny Fire Department. **ROLL CALL VOTE: 8 AYES, 0 NAYS, 2 ABSENT. RESOLUTION CARRIES**

### Campground Road Requirements:

**MOTION C. Lattimore/J. Austin** to draft a letter to the Mecosta County Zoning Administrator and Planning Board strongly recommending that roads within any newly proposed Mecosta County Campgrounds be required to have 20' width and a 6" gravel base on all campground roads, as part of the site plan. **MOTION CARRIES.**

### MET Grant:

There have been no awards granted, to date, regarding the Mecosta County MET Funds.

## **NEW BUSINESS:**

### Par Plan Reduction Grant:

J. Austin reported that the Chippewa Martiny Fire Department was awarded a \$3200 grant to purchase and install (2) backup cameras. **RESOLUTION J. Austin/D. Zielinski** to allow the clerk to sign necessary grant documents of acceptance and to approve Luke's trucking and Trailer Repairs bid of \$3131.65 for the purchase and installation of (2) vehicle backup cameras. **ROLL CALL VOTE: 8 AYES, 0 NAYS, 2 ABSENT. RESOLUTION CARRIES.** The Board extended a Thank You to the Clerk for the writing, of this grant.

### FY 2025-2026 Insurance Renewal:

The FY 2025-2026 Insurance Renewal has been received and was electronically transmitted to all the board members prior to the meeting. The renewal is at a cost of \$19,016.00.

**MOTION J. Austin/C. Lattimore** amended the FY 2025-2026 Budget as follows: On Expenditure portion take \$50.00 from the Contingency Line Item and place \$50.00 into the Insurance Line Item. **MOTION CARRIES.**

**RESOLUTION J. Austin/C. Lattimore** to appropriate \$19,016.00 for the FY 2025-2026 Fire Department Insurance Renewal from Acrisure (Burnham & Flowers). **ROLL CALL VOTE: 8 AYES, 0 NAYS, 2 ABSENT. RESOLUTION CARRIES**

Employee Sick Leave Policy (ESTA):

Discussion was held on the State mandated sick leave policy (ESTA). J. Austin informed the Board that Chippewa Township has been working on establishing their policy. Their attorney indicated that the law would also apply to the Fire Department. J. Austin will share a draft of Chippewa Township's Policy with Martiny Township and will also follow up with the attorney regarding the Fire Department.

**PUBLIC COMMENT:**

None

**BEING no further business or public comment to be brought before the Board:**  
**MOTION D. Zielinski/C. Lattimore** *to adjourn the May 19, 2025, Chippewa-Martiny Fire Board meeting at 7:12 p.m.* **MOTION CARRIES**  
**MOTION CARRIED.**

These minutes were prepared by:  
Treasurer, Julie Austin

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