

**CHIPPEWA TOWNSHIP  
BOARD MEETING  
February 7, 2024  
CHIPPEWA TOWNSHIP COMMUNITY BUILDING  
6:30 P.M.**

The Chippewa Township REGULAR Board meeting was called to order by the Chippewa Township Supervisor, Bryan Roels at 6:30 P.M.

The Pledge of Allegiance was recited.

**ROLL CALL:** Present: Bryan Roels, Kristin Lytle, Julie Austin, Annette Walters, & Debbie Zielinski

Absent: None

*Let the record show a quorum of the Chippewa Township Board was present.*

**MOTION J.Austin/D.Zielinski** to approve the minutes of the January 10, 2024, Regular Township Board Meeting, and place on file. **MOTION CARRIED**

**MOTION J.Austin/B.Roels** to approve the minutes of the February 6, 2024, Election Commission Meeting, and place on file. **MOTION CARRIED**

**TREASURER REPORT:** Account Balance as of February 5, 2024, is \$583,766.52.

**MOTION D.Zielinski/K.Lytle** to approve the Treasurer Report and place on file.

**MOTION CARRIED**

**PUBLIC COMMENT:** None

**PALLET BUSINESS (19 Mile Rd):**

Chippewa Township Board members toured the current Pallet business in McBain. Discussion was had regarding sound absorption. P.Chapman and C.Kerns voiced their concerns. **MOTION J.Austin/B.Roels** to recommend approval of the proposed Pallet Business (on 19 Mile Rd) with the noise stipulations; oversized muffler on power source, perforated steel and insurance on walls of building, and tiles or blanket for sound absorption around the Nailer. **MOTION CARRIED** \*Note: Mecosta County Building and Zoning is the building authority for Chippewa Township and they will have the final say in the approval process.

**TOWNSHIP OFFICE BIDS:**

Chippewa Township received 1 sealed bid for the Township offices, and the bid is only a partial bid for excavating and cement work. Bryan contacted 14 businesses and found very little interest in this project. **MOTION J.Austin/K.Lytle** to table this discussion until next month. **MOTION CARRIED**

### **LIBRARY REPORT:**

Library representative, Linda Myers was not in attendance, however she supplied K.Lytle with her library report: The Library meeting was short and concise. Three Board members attended via teleconference. They were informed the Library has already received two payments from the Chippewa township taxes. Thank you for your quick turnaround. You are appreciated.

Audrey DuBois, a regular donor, presented the library with double her donation this year. Some of the funds purchased items for the children's patrons.

The library board delighted to hear that the Chippewa Twp. Board approved the lease of the current township office building to the Library. Our understanding is when you move the offices; the Library will take over expenses to operate the facility. Thank you for your generosity and continued support to ensure that our Chippewa Twp.

Residents have a local library. Bids are being requested for some of the improvements they hope to make at the Barryton Library if they are successful at being awarded funds through the marijuana County grant. Bills were approved for the month. Next meeting will be February 16. **MOTION K.Lytle/J.Austin** to approve the Library Report and place on file. **MOTION CARRIED**

### **ASSESSING REPORT:**

Andrea reported that she has completed all the building permit inspections and added all the values required. All other parcel reviews are on hold due to end of year tasks. She is scheduled for the BOR class on March 4<sup>th</sup> with MTA. Andrea processed 14 deeds, 6 PTAs, 6 PREs, 0 Denials, 0 Rescinds and 3 address changes. We have not had any State denials for the past couple of months. Land

Division/Combination: The Boyd's requested a combination of their parcels. On hold until they change the names on their parcels. They are aware of the concern and are working on it. Andrea has sent her database to the County for review and will continue to work with them to ensure my database is ready for ACNs. **MOTION K.Lytle/D.Zielinski** to approve the Assessors Report and place it on file. **MOTION CARRIED**

**RESOLUTION J.Austin/K.Lytle** to allow property owners to protest their property assessment at the March Board of Review, by mail. All protests must be received by March 1, 2024, at noon. (No postmarks accepted). **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

### **COUNTY COMMISSIONER REPORT:**

County Commissioner, Jerrilynn Strong reported that Mecosta County EMS has 650 calls in December. The New ambulance has been ordered and will take about a year to complete. Emergency management director has meet with all Schools in Mecosta County to review 'Active Shooter training'. Ray Steinek and William Routley are the new County Commission Co-Chairs. **MOTION K.Lytle/J.Austin** to accept the County Commissioner Report and place it on file. **MOTION CARRIED**



**2024 TOWNSHIP OFFICIAL WAGES:**

**RESOLUTION J.Austin/K.Lytle** per the 2022 resolution; to increase the 2024/2025 Supervisor wage per the Federal Cost of Living increase, per Resolution 2022-02-01. (3.2%) **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

**RESOLUTION B.Roels/D.Zielinski** per the 2022 resolution; to increase the 2024/2025 Treasurer wage per the Federal Cost of Living increase, per Resolution 2022-02-01. (3.2%) **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

**RESOLUTION J.Austin/A.Walters** per the 2022 resolution; to increase the 2024/2025 Clerk wage per the Federal Cost of Living increase, per Resolution 2022-02-01. (3.2%) **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

**RESOLUTION J.Austin/K.Lytle** per the 2022 resolution; to increase the 2024/2025 Trustees wage per the Federal Cost of Living increase, per Resolution 2022-02-01. (3.2%) **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

**2024 MILEAGE RATE:**

of 67 cents per mile. **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

**CEMETERY BIDS:**

**MOTION J.Austin/D.Zielinski** to update Cemetery lawn care (mowing and trimming) bid packets and have them available by March 5, 2024. Sealed bids are due March 26, 2024, at noon. **MOTION CARRIED**

**DISASTER DAMAGE ASSESSMENT TRAINING:**

B.Roels attended Mecosta County Disaster Damage Assessment Training. They discussed how to assess damages related to a disaster and how to report them. At the training, they also discussed Narcan. K.Lytle would like to check the liability of allowing the Chippewa Branch Library to have Narcan available to the public.

**C.L. SEWER DISTRICT:**

2024 SMO bills were mailed out on 1/30/2024.

**Resolution J.Austin/A.Walters** to adopt Resolution 01-02-2024 – Resolution to set Miscellaneous User Fee for the Chippewa Township Public Sewer System. **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

**Resolution K.Lytle/A.Walters** to adopt Resolution 02-02-2024 – Resolution to amend the Chippewa Township's Sewer Connection, Use, and Rate Ordinance. **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

### **C.L. WEED CONTROL:**

2024 CLWD bills will be mailed out the last week of February. The Annual Chippewa Township Public Weed Control meeting has been scheduled for Friday, May 3, 2024, at 7 P.M. at the Chippewa Township Community Building. B.Roels informed the Board members that they need to decide if they are going to use Sonar to treat Chippewa Lake for the 2024 season. Discussion was had. B.Roels will contact PLM to see if they can have a Zoom meeting to answer some questions before making a decision.

### **BUDGET AMMENDMENT:**

**Resolution K.Lytle/A.Walters** to amend the Chippewa Township General Fund budget on the Revenue side by Subtracting \$100 from the In Lieu of Taxes line item and \$2000 from the Donation/Fundraiser Line Item and add \$2100 to the Election Line Item on the Revenue Side.

Amend the SM&O Budget on the Revenue side, by Subtracting \$26,000 from the Contingency Line item. Adding \$15,000 to the Employee Wages Line Item, \$4000 to the Insurance Line Item, and \$7000 to the IRS Line Item. **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

### **APPROVAL OF THE BILLS:**

Bills were electronically or personally provided to all Board members prior to the meeting; for review, along with an approval signature voucher. **RESOLUTION J.Austin/K.Lytle** to pay General Fund bills, check numbers 14128 - 14140 plus EFTs in the amount of \$16,975.23. The Sewer District check numbers 11487-11497 plus EFTs in the amount of \$14,650.36. And The CLWD check numbers 745 - 747 plus EFTs in the amount of \$1820.70. **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

### **CORRESPONDENCE:**

K.Lytle read the January Sheriff's report. **MOTION J.Austin/D.Zielinski** to place correspondence on file. **MOTION CARRIED**

### **PUBLIC COMMENT:**

Jerrilyn Strong asked about the algae on Chippewa Lake.

C.Kerns thanks commissioner, Jerrilyn Strong for her part in the Commissioners approving a new hovercraft unit for Mecosta County.

**BEING no further business or public comment to be brought before the Board: MOTION D.Zielinski/A.Walters** to adjourn the February 7, 2024, regular meeting of the Chippewa Township Board @ 7:53 p.m. **MOTION CARRIED.**

Next Township Board regular scheduled meeting is set for Wednesday, March 6, 2024, at 6:30 p.m.

These minutes were prepared

By Kristin Lytle, Chippewa Township Clerk



**CHIPPEWA TOWNSHIP  
SPECIAL  
BOARD MEETING  
February 12, 2024  
CHIPPEWA TOWNSHIP OFFICES  
11:00 A.M**

The Chippewa Township SPECIAL Board meeting was called to order by the Chippewa Township Supervisor, Bryan Roels at 11:00 A.M.

The Pledge of Allegiance was recited.

**ROLL CALL:** Present: Bryan Roels, Kristin Lytle, Julie Austin, Annette Walters & Debbie Zielinski

Absent: None

Breann Grabil from PLM was also in attendance.

***Let the record show a quorum of the Chippewa Township Board was present.***

Discussion was held regarding treatment options. Treatment decisions need to be made in order to apply for the necessary permits.

**RESOLUTION B.Roels/A.Walters** *to approve a whole lake, Sonar treatment for Chippewa Lake for the 2024 season.* **ROLL CALL VOTE: 2 ayes, 0 absent, 3 nays**  
**RESOLUTION FAILED**

**BEING no further business or public comment to be brought before the Board:**  
**MOTION J.Austin/D.Zielinski** *adjourn the February 12, 2024, SPECIAL meeting of the Chippewa Township Board @ 11:53 a.m.* **MOTION CARRIED.**

These minutes were prepared.

By Kristin Lytle, Chippewa Township Clerk