

**CHIPPEWA TOWNSHIP  
BOARD MEETING  
February 4, 2025  
CHIPPEWA TOWNSHIP COMMUNITY BUILDING  
6:30 P.M.**

The Chippewa Township REGULAR Board meeting was called to order by the Chippewa Township Supervisor, Shirley Hazen at 6:30 P.M.

The Pledge of Allegiance was recited.

**ROLL CALL:** Present: Shirley Hazen, Kristin Lytle, Julie Austin, Annette Walters and Debbie Zielinski.

Absent: None

***Let the record show a quorum of the Chippewa Township Board was present.***

**MOTION D.Zielinski/A.Walters** to approve the minutes of the January 7, 2026, Regular Township Board Meeting, and place on file. **MOTION CARRIED**

**TREASURER REPORT:** Total Fund Balance as of 2/4/2026 is \$577,301.00 is **MOTION S.Hazen/D.Zielinski** to approve the Treasurer Report and place it on file. **MOTION CARRIED**

**PUBLIC COMMENT:**

None at this time.

**LIBRARY REPORT:**

Library Representative, Linda Myers provided K.Lytle with her library report. The library received a donation from the Mecosta/Chippewa Lake Lions club for Children's books at the Chippewa Branch library. A.Dubois generously donates annually. They have begun receiving mileage funds. Snow and ice have damaged the Barryton libraries roof. The roof is 20 years old. A new modem was installed by Broadband at the Barryton branch. Next meeting is February 20<sup>th</sup>.

**MOTION J.Austin/K.Lytle** to approve the Library report and place it on file. **MOTION CARRIED**

**ASSESSING REPORT:**

Assessor Andrea Roberts reported she has completed all the building permit inspections. There are no MTT cases at this time. She is scheduled for the BOR training class on February 25<sup>th</sup>. She processed 4 deeds, 1 PTA, 1 Address change. There is 1 active land division. The Roll has been sent to the County for review and there are a couple of changes to correct. **MOTION K.\Lytle/J.Austin** to approve the Assessor Report and place the Assessors Report on file. **MOTION CARRIED**

**COUNTY COMMISSIONER REPORT:**

County Commissioner, Greg Adams reported that EMS is moving forward with the purchase of the old Pizza Hut. The intended purchase will be used to improve EMS headquarters. 4 Police vehicles have been purchased. The County Commissioners

continue to work on the Tonkin Drain project. **MOTION K.Lytle/A.Walters to place the County Commissioner Report on File. MOTION CARRIED**

**CLERK UPDATE:**

The CHSD has turned in the appropriate paperwork and there will be a school election on May 5, 2026. This is not a State or Federal Election so it will not require the 9 days Early Voting.

**WAGE RESOLUTIONS:**

**RESOLUTION K.Lytle/J.Austin to increase the Supervisor wage per the Federal Cost of Living Increase, per resolution 2022-02-01. (2.8%) ROLL CALL VOTE: 5 ayes, 0 nays, 0 absent. RESOLUTION CARRIES.**

**RESOLUTION K.Lytle/D.Zielinski to increase the Treasurer wage per the Federal Cost of Living Increase, per resolution 2022-02-01. (2.8%) ROLL CALL VOTE: 5 ayes, 0 nays, 0 absent. RESOLUTION CARRIES.**

**RESOLUTION J.Austin/A.Walters to increase the Clerk wage per the Federal Cost of Living Increase, per resolution 2022-02-01. (2.8%) ROLL CALL VOTE: 5 ayes, 0 nays, 0 absent. RESOLUTION CARRIES.**

**RESOLUTION J.Austin/K.Lytle to increase the Trustee wages per the Federal Cost of Living Increase, per resolution 2022-02-01. (2.8%) ROLL CALL VOTE: 5 ayes, 0 nays, 0 absent. RESOLUTION CARRIES.**

**2026 MILEAGE RATE:**

**RESOLUTION K.Lytle/S.Hazen to set the 2026 Mileage Reimbursement rate at .72.5 cents per mile. (Same as the Federal Guideline) ROLL CALL VOTE: 5 ayes, 0 nays, 0 absent. RESOLUTION CARRIES.**

**WINTER TAX COLLECTION PENALTIES:**

**RESOLUTION J.Austin/K.Lytle to approve Resolution 2026-02-01 allowing Chippewa township to retain all penalties for winter taxes until otherwise authorized. ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

**CHIPPEWA LAKE FIREWORKS DISPLAY PERMIT:**

Marcia Leiter has turned in the Chippewa Lake Fireworks Display application along with her proof of insurance. **MOTION J.Austin/K.Lytle to the fireworks display permit for July 4, 2026. MOTION CARRIED**

**HAZARDOUS HOUSEHOLD WASTE:**

**RESOLUTION J.Austin/K.Lytle to contract with Mecosta Conservation District for the Hazardous Household Waste collection on August 6, 2026. Total cost of \$1900.00 ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

**C.L. SEWER DISTRICT:**

J.Austin reported that she ordered a pump for Lift Station 2. Sewer bills were mailed. J.Austin is researching prices for spraying lift station 2 walls because they are starting to etch.

**C.L. WEED CONTROL:**

PLM is offering an optional prepay of treatment and services of Chippewa Lake for the 2026 season. A 3% discount for Prepaying Prior to 2/26/2026. We would save \$1500 on a \$50,000 bill. **RESOLUTION J.Austin/A.Walters** to Prepay PLM in the amount of \$48,500.00, contingent on if PLM can wait until April 1<sup>st</sup> for payment. **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

**APPROVAL OF THE BILLS:**

Bills were electronically or personally provided to all Board members prior to the meeting; for review, and all voucher sheets have been signed by all Board Members. **RESOLUTION J.Austin/K.Lytle** to pay General Fund bills, check numbers 14848 - 14875 in the amount of \$ 33,753.60. The Sewer District checks 12012 - 12033 in the amount of \$19,391.93, And the CLWD check number 849 - 855 in the amount of \$1933.77. **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays RESOLUTION CARRIED**

**CORRESPONDENCE:**

K.Lytle read correspondence. **MOTION K.Lytle/D.Zielinski** to place correspondence of file. **MOTION CARRIED**

**PUBLIC COMMENT:**

None

**MOTION J.Austin/K.Lytle** to adjourn the February 4, 2026, regular meeting of the Chippewa Township Board @ 7:09 p.m. **MOTION CARRIED.**

Next Township Board regular scheduled meeting is set for Wednesday, March 4, 2026, at 6:30 p.m.

These minutes were prepared

By Kristin Lytle, Chippewa Township Clerk