

**CHIPPEWA TOWNSHIP
BOARD MEETING
July 9, 2025
CHIPPEWA TOWNSHIP COMMUNITY BUILDING
6:30 P.M.**

The Chippewa Township REGULAR Board meeting was called to order by the Chippewa Township Supervisor, Shirley Hazen at 6:30 P.M.

The Pledge of Allegiance was recited.

ROLL CALL: Present: Shirley Hazen, Kristin Lytle, Julie Austin, & Debbie Zielinski.
Absent: Annette Walters

Let the record show a quorum of the Chippewa Township Board was present.

MOTION K.Lytle/S.Hazen to approve the minutes of June 4, 2025, Regular Township Board Meeting, and place on file. **MOTION CARRIED**

TREASURER REPORT: Account Balance as of 7/9/2025 is \$385,938.27. **MOTION K.Lytle/D.Zielinski** to approve the Treasurer Report and place it on file. **MOTION CARRIED**

PUBLIC COMMENT:

None at this time.

LIBRARY REPORT:

Library representative, Linda Myers reported that the Summer Reading program has started, and 55 children have signed up. The 2025/2026 budget has been approved. Campbell Auditing has been hired for this year's audit. They are distributing free lunches at the Barryton Library through the Gather 2 Grow program.

MOTION J.Austin/D.Zielinski to approve the Library Report and place it on file. **MOTION CARRIED**

ASSESSING REPORT:

Andrea has taken an Audit class, Poverty Exemption and Professional Communication class. She needs four more credit hours for her certification renewal. She has also taken the STC updates course.

Deeds Processed: Processed 9 deeds. PTAs Processed: Processed 10 PTAs.

PREs Processed: Processed 4 PREs, 0 Denials, 4 Rescinds.

Address Changes: There was only one address change this month outside of deeds and PTAs. Qual Ag/Qual Forest: There were zero Qual Ag and Qual Forest applications this month. We have BOR scheduled for July 22nd at 10 am. Office hours for July are the 15th and 22nd.

MOTION K.Lytle/D.Zielinski to approve and place the Assessors Report on file.

COUNTY COMMISSIONER REPORT:

County Commissioner, Greg Adams reported on the MET funding distribution and answered questions. County Commissioner Chris Zimmerman was also in attendance. EMS is not running with full staff. **MOTION K.Lytle/J.Austin** *to approve the County Commissioners Report and place it on file.* **MOTION CARRIED**

TOWNSHIP OFFICES UPDATES:

We are 99.5% moved in and we are working on unpacking. Internet lines are working. Phone lines should be working by July 19th.

FIRE DEPARTMENT FUNDS:

RESOLUTION K.Lytle/D.Zielinski pay Chippewa Township's \$19,500.00 to the Chippewa-Martiny Fire Department in July instead of September. **ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED**

MET FUNDS:

The Chippewa-Martiny Fire Department was awarded \$19,000.00 in MET funds to purchase turnout gear and hoses. We are very grateful to our County Commissioners for their continued support for our Fire Department.

LIBRARY CONTRACT:

J.Austin and K.Lytle attended the Library Board meeting to answer questions regarding the lease for the old township hall building. The library agreed to lease the building. We have received payment for the lease.

ESTA POLICY:

We have not received the final draft from the Attorneys. J.Austin attending MTA training regarding ESTA.

BALL DIAMOND FENCE:

Tabled until the August meeting.

LAWN MOWER:

RESOLUTION J.Austin/K.Lytle to purchase a Farris ISX 800 lawn mower from Remus Repair in the amount of \$10,500. The current lawn mower has a trade in value of \$1000.00 and will be sold. **ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED** Gene's Truck pricing was \$10,938. Burnips didn't have municipal pricing.

PREVENTATIVE MAINTENANCE PLAN:

RESOLUTION K.Lytle/S.Hazen *to hire Central Michigan Mechanical to complete our Spring and Fall preventive maintenance on the Community building, kitchen range hood, and the new offices for \$390.00 per year.* **ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED**

C.L. SEWER DISTRICT:

J.Austin reported that a pump in lift station 2 stopped working. D&D is repairing our backup pump. Pickeral Points annual pumping has been completed.

C.L. WEED CONTROL:

PLM will be completing an algae treatment on July 11, 2025. A treatment notice has been placed on the Township website. There are no restrictions with algae treatments.

APPROVAL OF THE BILLS:

Bills were electronically or personally provided to all Board members prior to the meeting; for review, along with an approval signature voucher. **RESOLUTION**

K.Lytle/S.Hazen to pay General Fund bills, check numbers 14655 - 14689 in the amount of \$38,593.51. The Sewer District checks 11879 - 11902 in the amount of \$20,222.55. And The CLWD check numbers 823 – 827 in the amount of \$3,985.73.

ROLL CALL VOTE: 4 ayes, 1 absent, 0 nays RESOLUTION CARRIED

CORRESPONDENCE:

Mr. O'Neil (Birch Street) would like to grade Birch street. Birch Street is an unimproved public road. J.Austin informed Mr.O'Neil that he will need to call the Mecosta County Road Commission.

PUBLIC COMMENT:

Linda Myers reported that the CLCC did a special tithed in June, specifically for the construction of the New Church. The tithe totaled over \$122,000.00

BEING no further business or public comment to be brought before the Board:

MOTION D.Zielisnki/K.Lytle to adjourn the July 9, 2025, regular meeting of the Chippewa Township Board @ 8:11 p.m. **MOTION CARRIED.**

Next Township Board regular scheduled meeting is set for Wednesday, August 6, 2025, at 6:30 p.m.

These minutes were prepared

By Kristin Lytle, Chippewa Township Clerk