

**CHIPPEWA TOWNSHIP
BOARD MEETING
November 12, 2025
CHIPPEWA TOWNSHIP COMMUNITY BUILDING
6:30 P.M.**

The Chippewa Township REGULAR Board meeting was called to order by the Chippewa Township Supervisor, Shirley Hazen at 6:30 P.M.

The Pledge of Allegiance was recited.

ROLL CALL: Present: Shirley Hazen, Kristin Lytle, Julie Austin, Annette Walters and Debbie Zielinski.

Absent: None

Let the record show a quorum of the Chippewa Township Board was present.

MOTION J.Austin/D.Zielinski to approve the minutes of the October 1, 2025, Regular Township Board Meeting, and place on file. MOTION CARRIED

TREASURER REPORT: Total Fund Balance as of 11/9/2025 is \$386,503.63.

MOTION K.Lytle/D.Zielinski to approve the Treasurer Report and place it on file.

MOTION CARRIED

PUBLIC COMMENT:

L. Myers explained that multiple churches, in Mecosta County, are joining the National organization, Love Inc. This organization is a collaboration of multiple churches coming together to help those in need while encouraging them to become responsible for their needs.

LIBRARY REPORT:

Library Representative, Linda Myers reported that the library added a door chime at the Chippewa Branch library, to alert the librarians when someone opens the doors. Marcia attended a seminar regarding Amazon business and opened an Amazon business account. The Barryton Methodist Church gifted the Barryton Library \$1000.00. Usage was up 4% in the month of October. ***MOTION K.Lytle/J.Austin to approve the Library report and place it on file. MOTION CARRIED***

ASSESSING REPORT:

Assessor Andrea Roberts reported that she is working on end of year tasks and will be inspecting building permits in December. There are no MTT cases at this time. She Processed 17 deeds, processed 7 PTAs, processed 0 PREs, 0 Denials, 3 Rescinds, 3 address changes. Andrea has received multiple land division/combination requests and is working on them. Andrea would like to change her office hours to the 2nd and 4th Monday of each month.

MOTION J.Austin/A.Walters to approve Andrea's request to change office hours to the 2nd and 4th Mondays of each month and place the Assessors Report on file.

MOTION CARRIED

COUNTY COMMISSIONER REPORT:

County Commissioner, Greg Adams was not in attendance.

LAND DIVISION APPLICATION: 5403-048-033-000

Mr. & Mrs. James Wilson would like to divide parcel 5403-048-033-000. They are proposing to sell Mr. & Mrs. Brian Tibbe 25 feet of lot 33 (Due to the Tibbe's shed being on the lot). All the paperwork has been turned in, and the fees have been paid. Andrea said she doesn't have any issues with this land division.

RESOLUTION J.Austin/K.Lytte to approve the Land Division Application for parcel 5403-048-033-000. **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays** **RESOLUTION CARRIED**

CLERK UPDATE:

The Chippewa Hills Special Election on November 4, 2025, went well. We had 185 Absent Voter ballots mailed out, and 140 ballots were returned. There were 156 in person voters. The election costs for this election are paid by the CHSD, K.Lytte will be working on the reimbursement forms this week.

December Board of Review is on December 9, 2025, AT 10 A.M. This is for Clerical Errors only.

Supervisor S.Hazen and Clerk K.Lytte attended the MTA meeting. It was very informative regarding the upcoming ADA regulations for websites.

Tim Nestle would like input on which roads we'd like to see addressed in 2026.

RESOLUTION FOR CHARITABLE GAMING LICENSE:

RESOLUTION J.Austin/A.Walters to sign the resolution provided by the State of Michigan to allow The Giving Hen to be recognized as a non-profit organization operating in Chippewa Township. **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays**

RESOLUTION CARRIED

C.L. SEWER DISTRICT:

There have been a few Sewer Clearance Permits turned in. The deadline for installations is October 1st of each year.

C.L. WEED CONTROL:

Nothing new at this time.

APPROVAL OF THE BILLS:

Bills were electronically or personally provided to all Board members prior to the meeting; for review, along with an approval signature voucher. **RESOLUTION K.Lytte/J.Austin** to pay General Fund bills, check numbers 14781 - 14807 in the amount of \$45,703.69. The Sewer District checks 11964 - 11979 in the amount of \$12,767.56, And the CLWD check number 841 in the amount of \$173.00. **ROLL CALL VOTE: 5 ayes, 0 absent, 0 nays** **RESOLUTION CARRIED**

CORRESPONDENCE:

K.Lytle read correspondence. **MOTION K.Lytle/J.Austin** to place correspondence of file. **MOTION CARRIED**

PUBLIC COMMENT:

Sue Wilson asked questions regarding a neighbor dispute. A.Walters asked questions about a blight complaint at 7125 – 20 Mile Rd. L.Myers asked about a trailer in the road right of way on Cutler St.

MOTION K.Lytle/D.Zielinski to adjourn the November 12, 2025, regular meeting of the Chippewa Township Board @ 6:57 p.m. **MOTION CARRIED.**

Next Township Board regular scheduled meeting is set for Wednesday, December 3, 2025, at 6:30 p.m.

These minutes were prepared

By Kristin Lytle, Chippewa Township Clerk